

MEMORANDUM OF AGREEMENT
BETWEEN THE
CLEVELAND MUNICIPAL SCHOOL DISTRICT
AND THE
SERVICE EMPLOYEES INTERNATIONAL UNION DISTRICT 1199, WV/KY/OH
THE HEALTH CARE AND SOCIAL SERVICE UNION, CTW, CLC

The Cleveland Municipal School District Board of Education (hereafter the "Board") and the Service Employees International Union District 1199, WV/KY/OH (hereafter "1199") hereby enter into this Memorandum of Understanding (hereafter "MOU") as follows:

WHEREAS, the Board and 1199 recognize that there is a need for mutual cooperation and collaboration between the parties in order to address the impact of COVID-19 upon the community and the students and families we serve; and

WHEREAS, Environmental Service Specialists (hereafter "ESS"), a classification of employee represented by 1199, submit preferential forms pursuant to Article 22 of the Collective Bargaining Agreement between the Board and 1199; and

WHEREAS, these preferential forms have been hand-delivered by ESS staff to Board staff in previous years; and

WHEREAS, due to the COVID-19 pandemic, the Board and 1199 agree that alternative arrangements for submission of preferential forms is warranted to minimize in-person contact as required by local, state, and federal orders and guidance.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. Effective with the beginning of the 2020-2021 school year, ESS staff represented by 1199 may submit their preferential forms electronically (via Board electronic mail) or hard copy sent via U.S. Postal Service in lieu of in-person submission. ESS staff may also submit preferential forms through inter-school/departmental mail through the Board provided such service is operational and being provided by the Board.
2. A preferential form submitted via electronic mail must be sent to the ESS worker's Facility Manager's Board electronic mail address. A preferential form submitted via hard copy sent via U.S. Postal Service or inter-school/departmental mail must be addressed to the ESS worker's Facility Manager and must be appropriately addressed to the East Professional Center (1349 E. 79th Street, Cleveland, Ohio 44103). The Board will not be responsible for any delays caused by an ESS worker's incorrect addressing of a preferential form.
3. A preferential form sent via electronic mail will be considered "received" based upon the timestamp in the email's header. A preferential form sent via U.S. Mail or inter-school/departmental mail will be considered "received" when the Board addressee physically reviews the form.

4. Upon receipt of an ESS staff member's preferential form by the Board, the subsequent lateral transfer of ESS workers to fill vacancies shall be based upon seniority and meritorious service as required by Article 22 of the Collective Bargaining Agreement between the Board and 1199.

5. The provisions of this MOU shall expire on June 30, 2021 but will be reviewed for revision or renewal by the parties no later than sixty (60) days prior to the expiration of this Agreement.

For Local 1199

AG
EW, SE. W. District 1199 WKO

October 5, 2020

For the District
Eric S. Gordon
Chief Executive Officer
Eric S.
Gordon

Digitally signed by Eric S. Gordon
DN: cn=Eric S. Gordon, o=Cleveland
Metropolitan School District, ou=Chief
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Date: 2020.09.14 14:03:44 -0400

September 14, 2020