

**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**THE CLEVELAND METROPOLITAN SCHOOL DISTRICT AND THE CLEVELAND TEACHERS UNION**  
**FOR THE 2020 EXTENDED YEAR PROGRAM**

This Memorandum of Understanding (MOU) between the Cleveland Metropolitan School District (District) and the Cleveland Teachers Union, AFT Local 279, AFL-CIO (CTU) memorializes the District and CTU's shared commitment to continue the current collaborative working relationship thus enhancing the shared responsibility to provide quality educational services for all District students.

The District recognizes that all provisions in the 2019-2020 Collective Bargaining Agreement (CBA) between the District and the CTU and future CBAs as ratified, as well as other binding agreements on the CTU and the District in the form of Memoranda of Understanding (hereinafter collectively "CBA"), shall remain in full force and effect.

Whereas CMSD school buildings have been closed since March 16, 2020 due to COVID-19; and

Whereas the District and CTU have an opportunity to support an Extended Year Program ("EYP") in support of Grade 12 students in need of credit to meet the 2019-2020 graduation requirements as an option for the extended year staff at the Downtown Educational Center (DEC) and the School of One (So1) to elect this program as the remainder of their extended year time.

- 1) EYP will utilize teachers and a guidance counselor at the Downtown Education Center and School of One to service Grade 12 students who do not attend an extended year school. Teachers electing to service the EYP will not receive additional compensation but will be redeployed from current duties to service seniors enrolled in the EYP.
- 2) The District will offer academic make-up courses to students in grades twelve using the District on-line curriculum which is equivalent to one semester credit make-up. Students participating in the program do not attend an extended year school.
- 3) The EYP program will begin **Monday, June 1, 2020**, and will end **Thursday, June 18, 2020**.
- 4) The EYP Daily Schedule (Monday through Friday)
  - Office Hours for two (2) hours daily
  - Mentor Check In for thirty (30) minutes daily
- 5) Mentor to Student ratio will be a maximum of 1 to 25. An additional teacher will be assigned if the case load exceeds 25 scholars.
- 6) The EYP staffing will include, at minimum, the following positions: a) One (1) Guidance Counselor and; b) Three (3) Online Credit Recovery Mentor teachers.
- 7) All teachers and guidance counselors from the DEC and So1 sites will be notified of the opportunity to participate in the EYP program via email no later than 5/27/2020. Teachers and counselors will notify the district of their interest in participation in EYP no later than 5:00 on Thursday, 5/28/2020. Students will then be assigned in groups of 3-5 to each teacher/counselor, in rotation, until all students have been assigned.
- 8) If, for any reason, a teacher or counselor EYP participant will be unable to complete the duties of the program, they will notify their supervisor via email as soon as possible so that the students can be reassigned to another teacher or counselor, as appropriate.

- 9) A bargaining unit member who service the program as a guidance counselor will meet the following qualifications:  
a) assigned as guidance counselor during the 2018-2019 or 2019-2020 school years, and b) is currently assigned to work as a guidance counselor in an extended year site.
- 10) If there are too few teachers or counselors from the DEC and So1 sites to fully service the program at the maximum ratios, the District will contact the CTU to determine other possible staffing solutions.
- 11) The 2020 EYP Program will utilize Fuel Education as the online platform.
- 12) CTU will be supplied with a list of all bargaining unit members who are eligible for the EYP position and a list of all bargaining unit members who elect to service the 2020 EYP.
- 13) All provisions of the CBA shall be in full force and effect except those mutually agreed to be modified.
- 14) This Memorandum of Understanding expires **August 1, 2020**. If there are any conflicting provisions with the current CBA, this Memorandum of Understanding shall take precedence over the CBA.

SIGNED AND AGREED TO BY:

FOR THE UNION: 017C0AEDFC0242D...

Shari Obrenski  
President  
Cleveland Teachers Union

5/27/2020

Date

FOR THE DISTRICT:



Eric S. Gordon  
Chief Executive Officer  
Cleveland Metropolitan School District

05-27-2020

Date