

# Charter Kick-Off Meeting for the 2018-19 Year

**August 3, 2018**  
**East Professional Center**

# Today's Agenda

- |                |  |
|----------------|--|
| 8:30 to 9:10   | Updates from CMSD Staff  |
| 9:10 to 10     | Stories from the Field: Exploring Sunshine Laws through Experience   |
| 10 to 10:30    | Do Good, Better: Lessons from Medicine (Panel discussion)  |
| 10:30 to 11:30 | <b>Breakout Sessions</b><br>Governance Training<br>with Suzanne Hanselman from BakerHostetler<br><br>How Novice Learners Learn<br>with John Dues from the School Performance Institute |

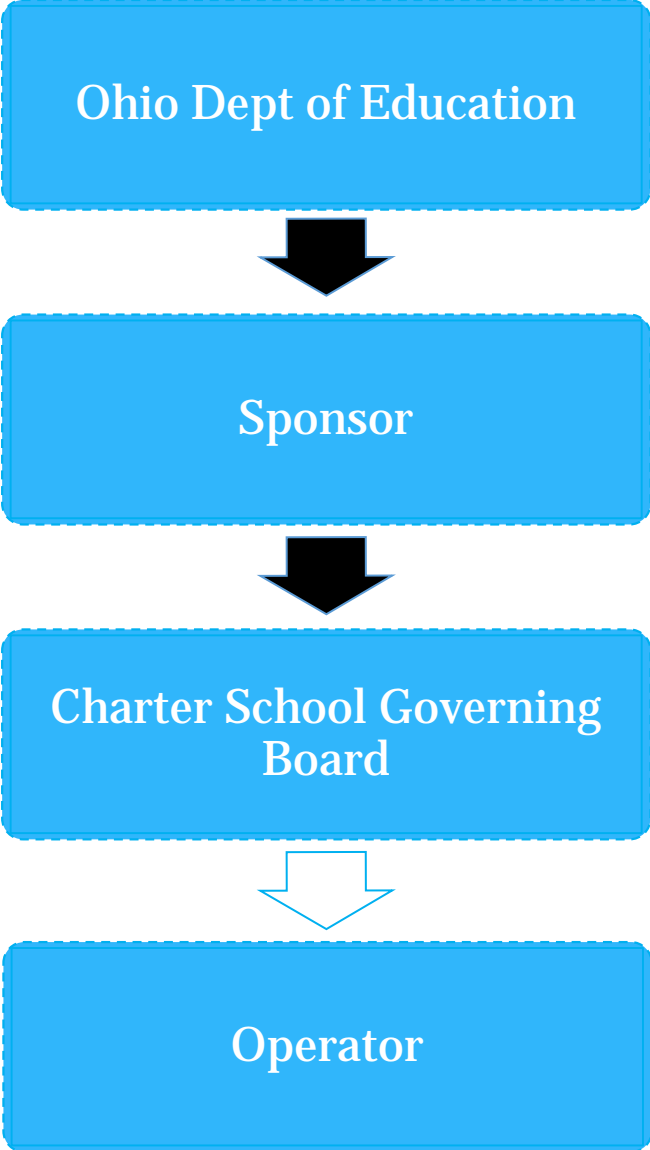
# Understanding Charter Roles and Responsibilities

**ODE.** Provides oversight of sponsors. ODE assesses sponsor performance based on academics, compliance, and quality practices. ODE provides technical assistance to sponsors. ODE determines who can sponsor schools and terms of sponsoring contracts.

**Sponsor.** Three statutory obligations: Monitoring, Oversight, Technical Assistance. Sponsors review and makes decisions on charter applications; ensure schools adhere to contract terms and performance standards; provide ongoing monitoring and oversight; review financials; report on performance to ODE and other stakeholders; report significant concerns to ODE to other state agencies; **take action when schools fails to meet standards**; make decisions on contract renewal.

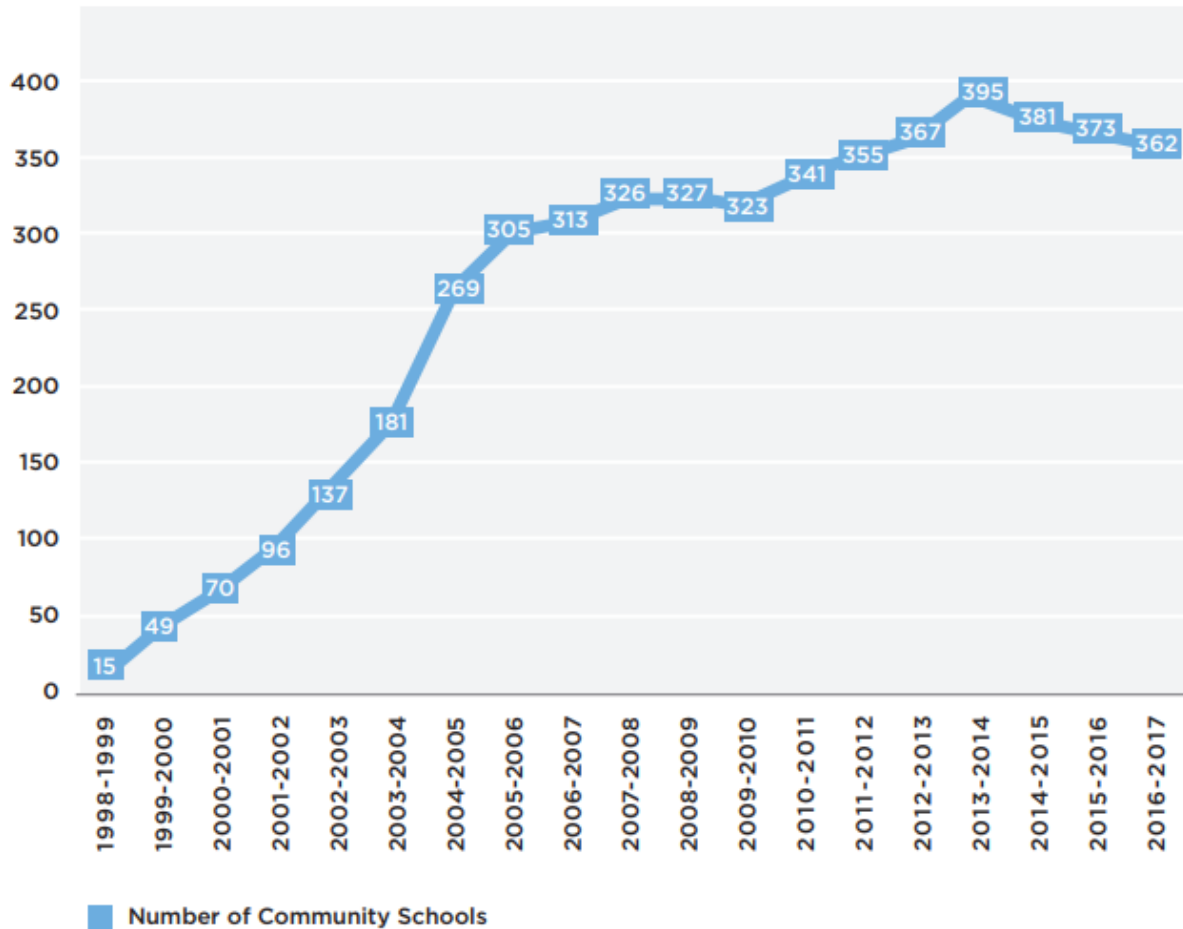
**Governing Board.** Enters into contract with sponsor; oversees school operations to ensure compliance with state and federal law and the contract. May contract with operator. The board establishes and monitors compliance with policies. The board provides fiscal oversight. The board hires, monitors, and evaluates school leader and, if applicable, school operator performance.

# Lines of Authority



# Ohio's Charter Movement

Number of Community Schools: 1998-1999 to 2016-2017



**Now there are  
325 schools.**

# Ohio's Charter Movement

- HB 2 focus was on SPONSOR oversight.
- In 2015-16, there were 65 sponsors.
- Now, there are 33 sponsors.

# Renewal Process

- CMSD released renewal application on July 23
- Renewal applications are due Friday, Sept. 7
- Application available on website:  
<http://www.clevelandmetroschools.org/Page/6133>
- Application aligned with ODE Rubric
- Renewal application looks at past, present, and future
- High-stakes evaluation (“past”) comprises 2/3 of the scoring (100 pts)
- Performance is evaluated on number of indicators met in each category over the contract term (academics weighted at 50 percent, finance and org are each 25 percent)
- “Present” - site visit (15 pts) and updates on finance and org (20 pts)
- “Future” - tell us about plans, anticipated changes, etc. (15 pts)

# Renewal Process

## *From our policy on renewal, nonrenewal, and termination:*

- The Board shall base the community school sponsorship contract renewal process and renewal decisions on **thorough analysis of a comprehensive body of objective evidence defined by the Performance Framework** incorporated into the sponsorship contract.
- Such evidence shall include at least all of the following:
  - Multiple years of student achievement and multiple measures of student achievement;
  - Financial audits;
  - Site visit reports and/or other compliance reports; and
  - Status reports on corrective action plans or other required interventions, if necessary.
- Full policy available on Charter Office Site here:  
<http://www.clevelandmetroschools.org/Page/13633>



# CMSD Board Charter Actions

- September (Changes to K3 schools' performance frameworks, opportunity for other contract changes)
- November (Decisions on sponsorship applications)
- December (Board decisions on renewal applications; opportunity for other contract changes)
- April (Contracts for new and renewed schools; mission-specific measures)

# Technical Assistance and Professional Development

- Provided each year on an ongoing basis
- We want your suggestions solicited!
  - What topics should we cover? What challenges do you face? What skills do you want developed?
  - For the governing board? For administration? For faculty/staff?
- Training could be by CMSD, or organized by CMSD
- WATCH EMAIL FOR SURVEY MONKEY!
  - Scheduled for next week
  - Evaluate this session and make other suggestions
  - Please brainstorm together and respond!
- You also can pull me aside TODAY and share any ideas!

## Other News/Reminders

- CSP news. No grantees. ODE has developed new definitions for “significant expansion” which should be out soon
- Sponsor ratings must be out by Nov. 15, preliminary results expected end of September
- ODE has all school contracts and 5-year forecasts online <http://education.ohio.gov/Topics/Community-Schools/Community-Schools-Documents>
- **DEADLINE: New school applications due Aug. 31**  
(Transfer applications accepted on a rolling basis)
- **DEADLINE: Renewal applications due Sept. 7**

# General Updates (Matt)

- Website redesign
  - New materials will be posted
  - School dashboard
- New edition of SponsorSHIP
  - Grab a copy today!
  - Now profiling staff monthly
    - This month is Joe Palmer from Promise Academy
- Five-year forecasts-feedback from ODE
  - Pushback from sponsors on this

# General Updates, continued

- Reviewing 17-18 Compliance Feedback
  - Very happy with 17-18 compliance
    - 87.5% said less time spent this year
  - Likely to keep Feb. ODE compliance meeting and May collection deadline
  - Some interest in additional trainings
    - We have lots of new Ops. people this year

# Fire Drills

- First drill must be done within 10 days of start of school
- Clearing up confusion about drills
  - One drill must be done EVERY month school is in session
    - Tornado drills do NOT count towards this
  - Will be emailing sheet from Fire Marshal with drill log
  - Please include time of drill. Drills cannot be done at the same time monthly.

# Upcoming Items

- General compliance structure same as last year-  
three major deadlines
  - Fall Site Visit, Spring Site Visit, 5/31 for ODE
- 8/1 Parent Notification of Screening (K and 1 schools only)
  - Screenings must be done by 11/1
- 8/31 Fiscal Officer Waivers; need board approval
- 9/30 Conflict of Interest Forms due
  - Notify us of changes
- Sept/Oct-Fall Site Visits
  - Classroom observations, SPED check, student records check, building walkthrough
  - IN-DEPTH medicine check-EpiPens and Inhalers
  - Will check in with new Ops. staff beforehand

Questions?