



## Health Services Department

Student Name \_\_\_\_\_

Date \_\_\_\_\_

Dear Parent/Guardian:

### **For your child to receive medication in school, you must:**

- Return completed medication forms every school year. New forms must be signed by a health care provider **AND** parent/guardian.
- Medication forms are available on the district website or may be obtained from the school nurse or main office.
- All medications must remain in the properly labeled pharmacy container. Your pharmacy can provide a second identically labeled container for any prescription medications your child will take in school.
- If only half of the pill is to be given, the pill must be cut by either you or the pharmacist; If there are any changes with the medication, dosage, or time to be given a new medication form must be filled out completely, signed and returned to school.
- The parent/guardian is responsible for having the medication delivered directly to the school by an adult. **Students cannot transport medications.**
- If your child has a rescue medication for respiratory conditions, an epinephrine auto injector, or insulin, glucagon, and related diabetes supplies, the health care provider must indicate on the medication form that the student may self-administer and/or carry the medication on their person.

If you have any questions, please contact your school nurse or the office of Health Services 216-838-0236