## **Important Information**

* Teachers may only be compensated once per child in his/her classroom. If you have BOTH a class size overage and a Special Education overage you can only be compensated once.
* Supporting documentation MUST be attached. Payment will not be processed without backup documentation.
* Documentation must be your caseload list which can be created in IEPplus.
* Please clearly mark or highlight ALL Special Education students that appear on attached documentation.
* Roster and documentation MUST match or your forms WILL be returned.