

# HOME EDUCATION NOTIFICATION FORM

This notification is only good for the current school year. A new notification form must be completed each school year. A parent who elects to provide home education shall supply the following information to the CEO's designee:

1. School year for which notification is made: 20\_\_\_\_ - \_\_\_\_  
 First time notification: \_\_\_\_ Yes \_\_\_\_ No *(If this is not a first time notification, assessment information from the previous year must be submitted with this notification form.)*  
*NOTE: Please be advised that when a parent withdraws a child with an Individualized Education Program (IEP) from a school district to provide home education, the school district's obligation to provide a Free and Appropriate Public Education (FAPE) ends. If a parent decides to reenroll the child in the school district of residence, the child is entitled to receive the special education and related services for which the child is eligible.*

2. Name of Parent: \_\_\_\_\_

Address: \_\_\_\_\_  
Post Office Box and/or House Number Street

\_\_\_\_\_  
City State Zip

Telephone Number: \_\_\_\_\_

3. Name, address, and telephone number of person who will be teaching the child the subjects set forth in #5 if other than the parent(s).

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Post Office Box and/or House Number Street

\_\_\_\_\_  
City State Zip

Telephone Number: \_\_\_\_\_

4. Full name and birthdate(s) of child(ren) to be educated at home:

Child(ren)'s Name(s)	Birthdate	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Please provide the following items on this checklist. Items should be checked on this sheet and submitted with the notification form.**

5. \_\_\_ Assurance that home education will include the following, except that home education shall not be required to include any concept, topic or practice that is in conflict with the sincerely held religious beliefs of the parent:
- a. Language arts, reading, spelling, and writing
  - b. Geography, history of the United States and Ohio; and national, state, and local government
  - c. Mathematics
  - d. Science
  - e. Health
  - f. Physical Education
  - g. Fine arts, including music

- h. First aid, safety, and fire prevention
6. \_\_\_ A brief outline of the intended curriculum for the current year for informational purposes only.
7. For informational purposes, please provide a list of:  
\_\_\_ Textbooks  
\_\_\_ Correspondence course  
\_\_\_ Commercial curricula  
\_\_\_ Other basic teaching materials that the parent intends to use for home education.
8. \_\_\_ Assurance that the child will be provided a minimum of nine hundred (900) hours of home education each school year.
9. Assurance that the home teacher has one of the following qualifications:  
\_\_\_ High school diploma  
\_\_\_ Certificate of high school equivalence  
\_\_\_ Standardized test scores that demonstrate high school equivalence  
\_\_\_ Other equivalent credential found appropriate by the CEO  
\_\_\_ Lacking the above, the home teacher must work under the direction of a person holding a baccalaureate degree from a recognized college until the child/children's test results demonstrate reasonable proficiency or until the home teacher obtains a high school diploma or the certificate of high school equivalence.
10. The parent(s) shall sign below to affirm the information has been supplied before submitting this form:

Date: \_\_\_\_\_ Signature of Affirmation: \_\_\_\_\_

If you have questions or concerns regarding this notification, please feel free to call. Please return this notification to the CEO's designee:

**Tonya L. M. Boone, Office of Home Schooling**  
**Cleveland Metropolitan School District**  
East Professional Center  
1349 East 79<sup>th</sup> Street, Room 301  
Cleveland, OH 44103  
Phone: 216-838-0200