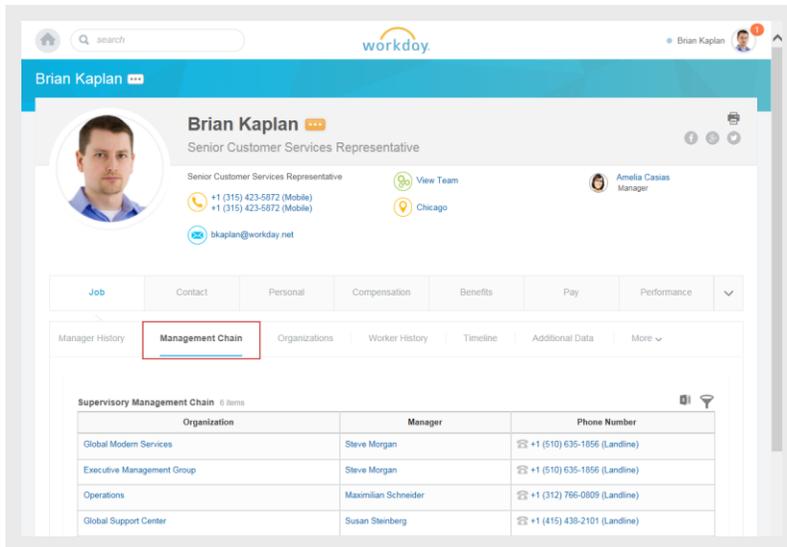


Locate Your Place in the Organization

Workday displays the reporting structure of your department. This can help you understand your place within the organization.

From the Home page:

1. Click your **Profile Icon** > **View Profile**.
2. Click the **Job** tab.
3. Click the **Management Chain** tab. Information about your management chain displays.



Locate Your Organization

From the Home page:

1. Click your **Profile Icon** > **View Profile**
2. Click the **Job** tab.
3. Click the **Organizations** tab. Information about the organizations you belong to displays.

Review Your Job History

From the Home page:

1. Click your **Profile Icon** > **View Profile**.
2. Click the **Job** tab.
3. Click the **Manager History** tab. Your job history displays.

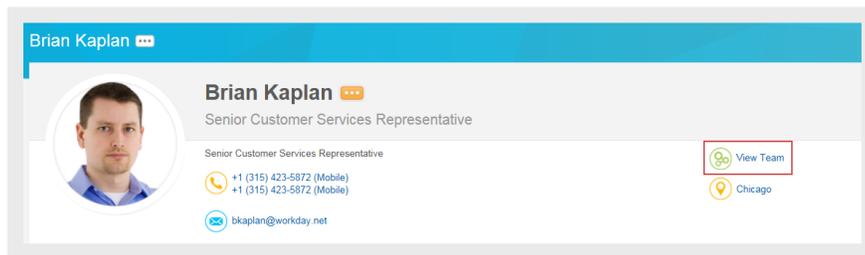
Manager history includes information about your prior job titles, managers, start dates, and end dates.

Locate Your Org Chart

From the Home page:

1. Click your **Profile Icon** > **View Profile**.
2. Click the **View Team** link.

Your Org Chart includes information about your team, HR support, and your manager's manager.



3. Click the names in the top right corner to navigate through your management chain. You can also use the drop down menu in the top left to view your org chart with or without open positions.

