Be Unique!

Your password is easier to hack than you think.

Over 99% of passwords can be found within the top 10,000 most commonly used passwords. **MAKE YOUR INFORMATION MORE SECURE** by creating a password that is complex to all yet memorable to you!

**Here’s How**

1. Start with a phrase that’s important to you – a line from a special song, a memorable event, an inspiring quote – then take the first letter of each word.
   - It Was a Dark and Stormy Night
   - iwadasn

2. Randomly replace letters to generate a password with upper case letters, lower case letters, and special characters.
   - 1W@dA$n

3. Remember your personal system. Then alter it slightly for different websites – such as by adding a relevant tag at the beginning or end. Create new password systems for critical accounts, i.e. Workday, Office 365, and ESchool, etc.
   - WD1W@dA$n