

# The Riverside Review

14601 Montrose Avenue \*\* Cleveland, Ohio 44111

T: 216-838-6700

Welcome Back Riverside Families,

My name is Jessica Gamble and I am the new principal at Riverside School. Mr. Murphy and I will be a Principal Team this school year.

Thank you for an amazing first week! I hope that you enjoyed the red carpet and DJ on the first day of school. It was wonderful to see so many smiling faces this week as we launched the 2018-2019 school year. I will be sending home a Family Newsletter every Friday. This will be one way for us to stay connected to one another. I look forward to meeting all of you!

Sincerely,

Mrs. Gamble

## **PTC UPDATE**

### **Last call for 2018-2019 PTC Officer Nominations!**

Due to unforeseen circumstances, we were unable to hold our election back in May so we are extending the nomination period. If you would like to nominate someone – or YOURSELF – you will find an online nomination form at the link below. This form also includes descriptions of each position. All nominations must be received by end of day, Friday, August 24. The election will be held at Open House on Wednesday, September 12.

<http://www.clevelandmetroschools.org/domain/3217>

Feel free to email the PTC at [RiversidePTC@yahoo.com](mailto:RiversidePTC@yahoo.com) with any questions.



## Upcoming Events

### August 20

CAP Testing Opens

(Grades 2-8)

### August 21

First Day of School for Pre-K

### September 3

Labor Day-No School

## School Hours

Riverside instructional hours are 9:30 am until 4:00 pm. We will do a staggered dismissal:

**Pre K** at 3:35 pm.

**Kindergarten** at 3:45 pm.

**Car riders and Walkers (1-5)** at 3:55 pm to the main entrance

**Middle School** at 4:00 pm.

If your child has a morning appointment, please bring them to school afterwards.

If they have an afternoon appointment send them to school before so they are not marked absent.

## Daily Arrival

For the safety of our children, please do not drop your children off in the Riverside parking lot, unless you are parked in the designated visitor spot. Please do not park in the staff parking lot in order to walk your child(ren) in. The spaces are reserved for staff members.

When dropping off students please briefly pull up along Montrose Avenue side of the building. Students will be able to get out curb side and walk to the main school doors.

**PLEASE DO NOT PARK ON THE MONTROSE AVE SIDE OF THE BUILDING.**

If parking, please use a side street and walk in.

## More Important News

### Afternoon Dismissal

Families will pull up to the Montrose entrance to pick up students. Cars will enter the Riverside circle by traveling south on Montrose from Warren Road. At the circle, they will be lined up at the curb. The row will stop two feet before the entrance, where a staff member will direct them. Three cones will be placed a car length away from each other, near the front door. Cars will be moved forward to the cones. A staff member will be present to open the car door and assist students in and out of the vehicle. The car line is a rolling pick up. **DO NOT PARK** and get out to get your child; please wait in line. This makes the process much smoother and safer for our scholars.

Please do not PARK along the Glencliffe side of the building. That is reserved for busses and day care vans and those families picking up pre-k and kindergarten students. When picking up, please enter from Warren Road.

Please pick up your **CAR LINE TAGS** from the main office.

### CMSD Bus Tracker

CMSD **Bus Tracker** monitors the location of school buses as they travel their routes across the city. By connecting to Bus Tracker, you can see how close the bus is to the bus stop. **Bus Tracker** is available for all routed students.



### Helpful Numbers

#### Riverside School, Main

216-838-6700

#### Transportation

216-838-4bus

#### Multilingual Office

216-838-0140

#### Student Assignments

216-838-3675

#### Project Act (Sheltered & Homeless Students)

216-838-0210

## To get started:

1. Have your child's District ID# ready. Don't have it? Child's guardian can visit their school to obtain the District ID#.
2. [Click Here](#) to register a new account or navigate directly to: [clevelandmetroschools.org/buslinkregister](http://clevelandmetroschools.org/buslinkregister)

## Early Dismissal

For the safety of our students and teachers, students will **NOT BE RELEASED** between 3:00 pm and 3:45 pm. This policy will be strictly enforced. The safety of our students and staff is our number one priority. If your child(ren) need to be released between 3 pm and 3:45 pm, please call the office prior to noon. Please plan accordingly for dismissal. Thank you for your cooperation as we ensure that our students are receiving high quality education from bell to bell.

## Emergency Forms

Parents please return your child's Emergency Form, Release of Information Form. **One form per child.** Please complete these forms, and return them to the school with your child immediately.

**Please Note: As you change your address, telephone number, or any other pertinent information you are required to update these forms.** It is important for the school to have up-to-date information in case of an emergency. Please do not hesitate to contact the school if you have questions regarding this matter.

## BREAKFAST

Breakfast is served each morning from 9:10 am to 9:25 am. Students eating breakfast each morning are to enter through the main entrance. Bus riders and middle school students will enter through the side door. **Breakfast will end each morning promptly at 9:25 a.m.** If students are late, they will have the opportunity to receive a grab and go breakfast until 10:30 am each day.

**Please Note:** After the first week of school, parents will not be permitted to be in the cafeteria during breakfast. Parents may walk their child to the doors of the cafeteria, if desired. No students or parents are to be lingering outside of classroom doors or in hallways between 9:10 am and 9:25 am. This time is for teacher prep and professional development. To ensure the safety of all adults and students, please refrain from waiting outside of teacher doors. Teachers will pick students up from the cafeteria and bring them back to the room. Parents will not be permitted in classrooms in the morning. We are teaching students to be independent and responsible as well as value and keep sacred our instruction day which begins when teachers pick up their students.

## **Attendance**

Any students arriving after 9:30 am will be marked tardy. If your child will be absent, please call 216-838-6700 to report the absence. Please provide your name, your child's name, their room number/teacher, and the reason for the absence. As a reminder: students who are absent for five days will be referred to the SST team unless the parent has spoken with an administrator. Please be aware that an out of town trip (vacation) is not an excusable absence.

Each day your child is absent, they lose a significant amount of the instruction they need to be successful. Please ensure your attendance is a priority this school year.

## **VISITORS**

At Riverside, our children's and staff's safety and well-being come first. Parents, whenever you enter the building, please report immediately to the main office. You will be asked to sign the Visitor Log as well as be run through our RAPTOR System. Identification is needed to enter the building. The Raptor system will print out a visitors pass.

**Please note:** If you report to a classroom without a visitors pass, you will be asked to return to the office and obtain a pass. If necessary, please make sure updated custody information is on file in the main office. Parents and visitors will not be granted entry into the building after 3 pm unless they are picking up Pre-Kindergarten students (please utilize side entrance). This is to ensure that we utilize every minute possible for learning.

## **METAL DETECTORS**

Metal detectors will be used as students, parents, and visitors enter into the school each and every day. Students, parents, and visitors will be asked to place all belongings on the table before walking through the detector. Your cooperation and understanding is greatly appreciated

## **ADULT EXPECTATIONS**

We as adults are the #1 role model for all the children at Riverside School. All adults in the building are to set an example at all times for our students. Profanity, disrespect, etc. will not be tolerated from adults at Riverside School, and may result in temporary or permanent ban from the building. Appropriate attire is required for parents and caregivers visiting the school as well.

## **CELL PHONE & ELECTRONICS**

Cell phones and electronics are not permitted during school hours. When students enter into the building, they are to be turned off and put away (stored in books bags or locked in a cabinet in a classroom). If a student has a cell phone or other electronic devices in school, it will be confiscated. For each offense, a parent must come to the school to pick up the items.

# RIVERSIDE IS A DRESS CODE SCHOOL FOR ALL STUDENTS

## ALL STUDENTS MUST BE IN PROPER UNIFORM EVERYDAY!

### BOYS

- Shirt- Polo, Oxford style, or turtlenecks in SOLID white or blue
- Pants/Shorts- Navy, Black, or Khaki dress pants (Cotton twill, dress pant, or corduroy)
- Undershirts must be SOLID white, black, or navy
- Sweater/Cardigan/Pull Over/Vest- SOLID black, white, navy, khaki
- All boys must wear belts
- All boys must wear socks
- All boys will be required to tuck their shirts into the pants/shorts
- Sagging pants are NOT PERMITTED

### GIRLS

- Shirts- Polo, Oxford style or turtlenecks in SOLID white or blue
- Pants/ Shorts/Skirts/Rompers/Jumpers/Dresses- Navy, Black, Khaki
- All shorts, skirts, jumpers, and dresses must have a length that fall at or below the knee when standing
- Sweater/Cardigan/Pull Over/Vest- SOLID black, white, navy, khaki
- All undershirts or undergarments must be SOLID white, black, or navy
- All girls must wear belts
- All girls must wear socks
- No heeled or open toe shoes (this includes flip flops)
- Leggings are not permitted unless they are worn under skirts, dresses, jumpers

### Unacceptable Clothing

- Any clothing with obscene messages and/or pictures
- Gloves
- Hats
- Bandanas/Doo-rags/Wave caps/satin bonnets/satin head wraps, etc.
- Sweatpants
- Athletic shorts or pants
- Jeans
- Low cut shirts and/or bare mid-riff shirts
- Excessive jewelry that is distracting to students and the learning environment
- Sagging, baggy, low riding pants
- Open toe shoes including flip flops
- **Hoodies and Jackets** are **NOT** allowed to be worn in class or lunch. These items must be removed and stored in lockers or cubbies during the instructional day

**Dress code is monitored daily.** Parents/Guardians will be notified if their child is inappropriately dressed. Students who do not wear dress code will **receive consequences** for "Failing to adhere to school culture and directives of school personnel when subject to the authority of the school." Discipline actions will be issued for failure to follow dress code policy. Dress code will be enforced in every Cleveland School. This policy will be strictly used for all students in grade K-8.

Pre-Kindergarten students have optional dress code. However, students must be in appropriate school clothing if opting not to be in uniform.