

**DUE: December 9, 2022**

**A**

**REGULAR EDUCATION CLASS SIZE OVERAGE or  
SPECIAL EDUCATION OVERAGE IN A SELF-CONTAINED REGULAR EDUCATION ROOM  
Second Quarter: Interim Report**

Traditional/Extended Schools (10/24/2022 - 12/02/2022) 25 Days  
Year Round/CSAD/CSSM/Sof1/DEC (10/24/2022 - 12/02/2022) 24 Days

Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_

School: \_\_\_\_\_

Grade Level: \_\_\_\_\_

This form should only be submitted if you have the same roster for the entirety of a full day and full week. If your roster differs in two or more class periods, please complete the corresponding Overage Form by Class Periods.

Overall Class Enrollment	Class Size	Overage
PreK (Class Size Maximum - 20)		
K- 3 (Class Size Maximum - 25)		
4 - 8 (Class Size Maximum - 28)		

Special Education in a Self-Contained Classroom	Special Education	Overage
PreK (Special Education Maximum - 2)*		
K- 3 (Special Education Maximum - 4)*		
4 - 8 (Special Education Maximum - 5)*		

**\*Excluding "speech only" IEPs**

1. Include Progress/Grade Report(s) labeled with the grade level, day(s), class period(s), total number of students and number of students over.
2. Worksheet and documentation **MUST** match or your forms **WILL** be returned.
3. Only one type of overage may be claimed for each assignment/caseload.
4. PAYMENT WILL BE MADE FOLLOWING THE COMPLETION OF THE 2022-2023 SCHOOL YEAR (ON OR BEFORE JULY 15th). Compensation is based on student enrollment as evidenced by progress/grade reports.

**Required Signatures:**

CTU Member: \_\_\_\_\_

Date: \_\_\_\_\_

Chapter Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Principal: \_\_\_\_\_

Date: \_\_\_\_\_

**RETURN FORM AND SUPPORTING eSchoolPlus DOCUMENTS VIA EMAIL TO:  
ClassSizeOverages@ClevelandMetroSchools.org**