

DUE: January 13, 2023

B

DEPARTMENTALIZED/ESP TEACHER

Second Quarter: Grade Report

Traditional/Extended/CSAD/CSSM/SofO/DEC Schools (12/05/2022 - 01/06/2023) 14 Days

Year Round Schools (12/05/2022 - 1/13/2023) 14 Days

Name: _____ Employee ID: _____

School: _____ Subject: _____

Circle Grade Level:

PreK (20 Maximum)

K- 3 (25 Maximum)

4 - 8 (28 Maximum)

9-12 (30 Maximum)

Physical Education* (33 Maximum)

*Grades 9-12

Indicate the number of students that **EXCEED** the class limits:

	Monday	Tuesday	Wednesday	Thursday	Friday	Total
1st Period						
2nd Period						
3rd Period						
4th Period						
5th Period						
6th Period						
7th Period						
8th Period						
9th Period						
10th Period						
Weekly total number of students over:						

1. Include Progress/Grade Report(s) labeled with the grade level, day(s), class period(s), total number of students and number of students over.
2. Worksheet and documentation **MUST** match or your forms **WILL** be returned.
3. Only one type of overage may be claimed for each assignment/caseload.
4. PAYMENT WILL BE MADE FOLLOWING THE COMPLETION OF THE 2022-2023 SCHOOL YEAR (ON OR BEFORE JULY 15th). Compensation is based on student enrollment as evidenced by grade reports.

Required Signatures:

CTU Member: _____ Date: _____

Chapter Chair: _____ Date: _____

Principal: _____ Date: _____

RETURN FORM AND SUPPORTING eSchoolPlus DOCUMENTS VIA EMAIL TO:
ClassSizeOverages@ClevelandMetroSchools.org