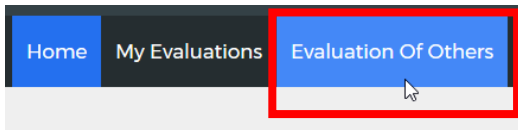
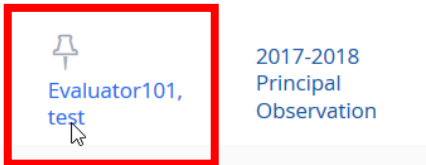


## OPES Summative Assessment and Final Rating – Evaluators

The final summative assessment rubric is optional but useful feedback for administrators. To access the rubric and enter the final rating (which is not optional) log in to the TDES portal and click Evaluation of Others.



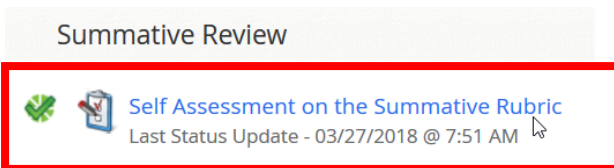
Select the name of the person you are evaluating.



Click Contains 6 Activities under Summative Review.



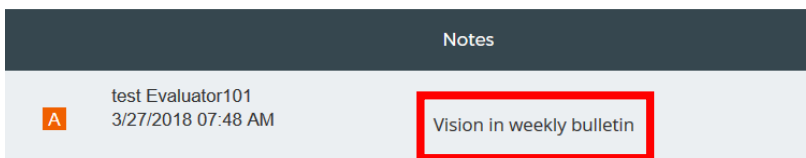
Review the administrator's self-assessment if one was completed (it is optional).



Click View Feedback to see any additional notes.



The administrator's feedback as part of the self-assessment will open in a pop-up window.



## OPES Summative Assessment and Final Rating – Evaluators

If you would like to refer to the self-assessment you can download and print a pdf. Click on the small pdf icon in the upper right.

### 2017-2018 Principal Observation Self Assessment on the Summative Rubric

for Evaluator101, test



A pdf version will open for you to print.

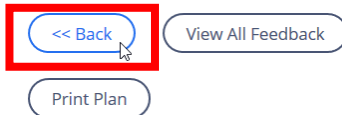
<< Back View All Feedback 2017-2018 Principal Observation  
Self Assessment on  
the Summative  
Rubric  
for Evaluator101, test

Menu	By	Created Date
A	<input checked="" type="checkbox"/> test Evaluator101	03/27/2018 at 7:47 AM

Rating	Ineffective	Developing	Skilled	Accomplished
<b>Standard 1: Continuous Improvement</b> - Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.			A	
1.1 Principals facilitate the articulation and realization of a shared vision of continuous improvement.			A	
1.2 Principals lead the process of setting, monitoring and achieving specific and challenging goals that reflect high expectations for all students and staff.			A	

View Feedback

Click Back to return to the steps in the process.



Click Summative Rubric to enter your own ratings for the administrator.



Click Start New to access the form.

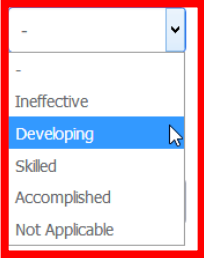
<< Back 2017-2018 Principal Observation  
Summative Rubric  
Print Plan for Evaluator101, test

Menu	By	Created Date
No information to display		




## OPES Summative Assessment and Final Rating – Evaluators

Enter the appropriate ratings. You do not have to enter a rating for each component but please rate the standards you are using to determine your final ratings.

Rating	Rating
<b>Standard 1: Continuous Improvement</b> - Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.  1.1 Principals facilitate the articulation and realization of a shared vision of continuous improvement. <a href="#">View Rubric</a>	

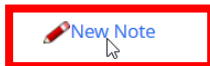
Click the View Rubric link to see the performance descriptors for each rating.

1.1 Principals facilitate the articulation and realization of a shared vision of continuous improvement.  
[View Rubric](#)

- 

Ineffective	Developing	Skilled	Accomplished
Principal has not shared the school vision and goals with the staff. Principal has no process for developing a school vision and goals.	Principal has shared the school vision and goals with the staff. A process for developing a school vision and goals is not evident.	Principal has shared the school vision and goals with the staff and there is evidence that these are known. The principal implements a process for the development of a shared school vision and goals.	Principal collaboratively develops and communicates a shared vision using multiple approaches. The principal challenges existing structures based on data to align them with the shared vision.

If you need to add evidence click New Note.

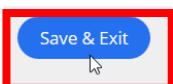


Enter your evidence in the text box that pops up and click Save.

No monitoring of school progress on goals

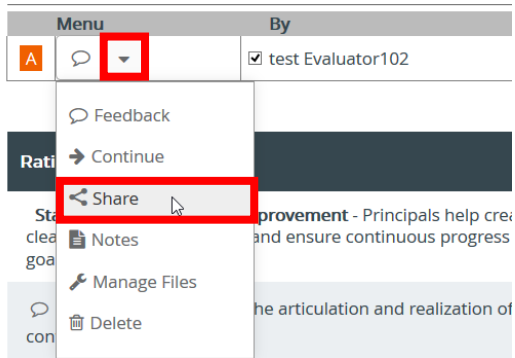
[Save](#) [Cancel](#)

Complete the form and click Save & Exit.



## OPES Summative Assessment and Final Rating – Evaluators

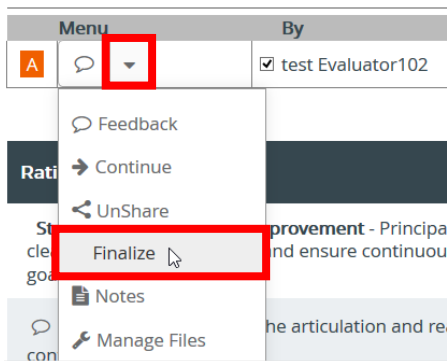
Click in the drop down under Menu and select Share. You have to share the form so the administrator can see it.



Click Share again.



Click the drop down under Menu and click Finalize.



You will see the green check for finalized status.



Status	Shared
Complete	

To enter the final rating click Back. Even if you don't do the rubric you must enter a final rating.



Click Final Summative Rating – Evaluator.



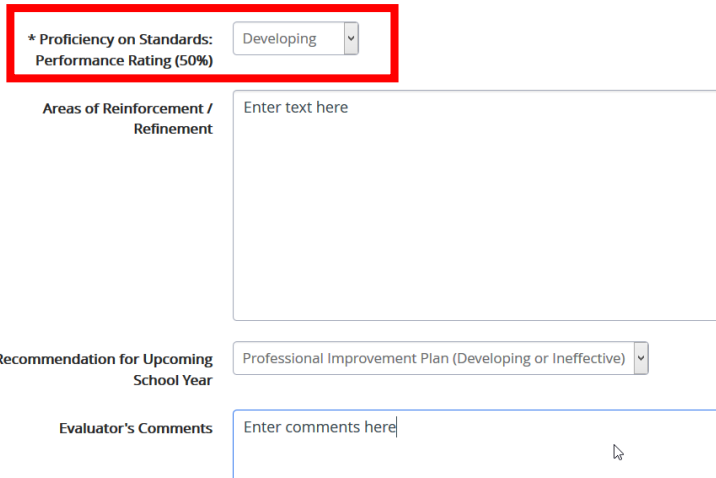
## OPES Summative Assessment and Final Rating – Evaluators

Click Edit to access the form.

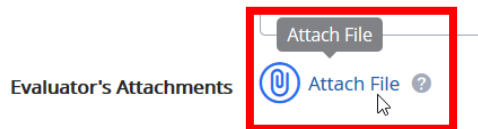
Final Summative Rating - Evaluator for Evaluator101, test



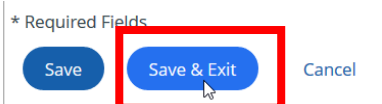
Enter the final rating. You can enter areas of reinforcement and recommendations or comments as well.

A screenshot of the main form area. It contains several input fields: 1. A dropdown menu labeled "\* Proficiency on Standards: Performance Rating (50%)" with "Developing" selected. 2. A text area labeled "Areas of Reinforcement / Refinement" with the placeholder text "Enter text here". 3. A dropdown menu labeled "Recommendation for Upcoming School Year" with "Professional Improvement Plan (Developing or Ineffective)" selected. 4. A text area labeled "Evaluator's Comments" with the placeholder text "Enter comments here". A red rectangular box highlights the "Proficiency on Standards" dropdown menu.

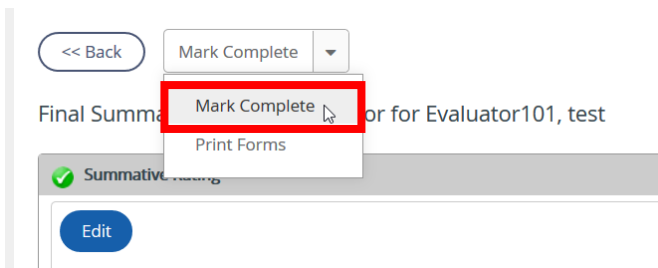
If you would like to attach additional documentation, including ratings on ILEAD, use the Attach File function.



Click Save & Exit.

A screenshot of the bottom of the form. It shows three buttons: "Save", "Save & Exit", and "Cancel". The "Save & Exit" button is highlighted with a red rectangular box.

Click Mark Complete.



The final rating has been completed. Thank you.

