

**DUE: November 05, 2021**

**A**

**REGULAR EDUCATION CLASS SIZE OVERAGE  
or SPECIAL EDUCATION OVERAGE IN A SELF-CONTAINED REGULAR EDUCATION ROOM**

**First Quarter: Grade Report**

Traditional/Extended Schools (09/27/2021 - 10/22/2021) 20 Days

Year Round Schools (9/7/2021 - 10/1/2021) 19 Days

Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_

School: \_\_\_\_\_

Grade Level: \_\_\_\_\_

This form should only be submitted if you have the same roster for the entirety of a full day and full week. If your roster differs in two or more class periods, please complete the corresponding Overage Form by Class Periods.

Overall Class Enrollment	Class Size	Overage
PreK (Class Size Maximum - 20)		
K- 3 (Class Size Maximum - 25)		
4 - 8 (Class Size Maximum - 28)		

Special Education in a Self-Contained Classroom	Special Education	Overage
PreK (Special Education Maximum - 2)*		
K- 3 (Special Education Maximum - 4)*		
4 - 8 (Special Education Maximum - 5)*		

**\*Excluding "speech only" IEPs**

1. Include eSchoolPlus Progress/Grade Report(s) for English/Language Arts only if all instructional periods have the same enrollment.
2. Worksheet and documentation **MUST** match or your forms **WILL** be returned.
3. Only one type of overage may be claimed for each assignment/caseload.
4. PAYMENT WILL BE MADE FOLLOWING THE COMPLETION OF THE 2021-2022 SCHOOL YEAR (ON OR BEFORE JULY 15th). Compensation is based on student enrollment as evidenced by progress reports or grade scan reports.

Signatures:

CTU Member: \_\_\_\_\_

Date: \_\_\_\_\_

Chapter Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Principal: \_\_\_\_\_

Date: \_\_\_\_\_

**RETURN FORM AND SUPPORTING eSchoolPlus DOCUMENTS VIA EMAIL TO:  
ClassSizeOverages@ClevelandMetroSchools.org**