



## **School Parent and Family Engagement Policy School Year 2024-2025**

In support of strengthening student academic achievement, **Andrew J. Rickoff** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a parent and family engagement policy (written or posted on school website), agreed on by such parents and family members, that shall describe the means of carrying out the requirements of the Every Students Succeeds Act (ESSA) Section 1116. Parents and family members shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents and family members can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of the parents, family members, and the school. The policy establishes the school's expectations for parent and family engagement and describes how the school will implement several specific parental and family engagement activities.

**Andrew J. Rickoff** understands that parent and family engagement mean the participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- Parents and families play an integral role in assisting their child's learning
- Parents and families are encouraged to be actively involved in their child's education at school
- Parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child

**Andrew J. Rickoff** agrees to implement the following requirements as outlined by ESSA Section 1116:

### **A. ANNUAL TITLE I MEETING**

**Andrew J. Rickoff** will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents and family members of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' and family members requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent and family compact.

*Parent Café meetings are held each month for 1 hour. Academic enrichment parent events will be held monthly as well. Events are posted on the schools website, social media and flyers are sent home by the homeroom teacher.*

## B. FLEXIBLE NUMBER OF MEETINGS

**Andrew J. Rickoff** will offer a flexible number of engagement meetings in accordance with the OPHAS level as outlined in Part A at convenient times for parents and families, such as meetings in the morning or evening (for which the school may use Title I funds to provide transportation, childcare or home visits, as such services relate to parent and family engagement (if the state's current OPHAS Level is 1).

- *Parent Café Meetings- Sep. 26<sup>th</sup>, Oct. 17<sup>th</sup>, Nov. 21<sup>st</sup>, Dec. 19<sup>th</sup>, January 16<sup>th</sup>, Feb. 20<sup>th</sup>, March 14<sup>th</sup>, April 17<sup>th</sup>, May 15<sup>th</sup>. from 9:00-10:00 am monthly*  
*Open House- September 12<sup>th</sup> -6:00-8:00 pm*

## C. JOINTLY DEVELOPED

**Andrew J. Rickoff** will take the following actions to engage parents and families in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan.

- *The monthly Parent Café will serve as a meeting to engage with other parents, offer suggestions, feedback and receive district information as well as, school base procedures.*

## D. COMMUNICATION

**Andrew J. Rickoff** will provide parents and families of participating children timely information about programs under Title I, including:

- a) a description and explanation of the curriculum in use,
- b) forms of academic assessment used to measure student progress,
- c) achievement levels of the challenging State academic standards, and
- d) if requested by parents and families, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicable possible.

Information related to the school and parent and family engagement programs, meetings, and other activities, will be provided to the parents and families of enrolled children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents and families can understand.

- *Students and parents receive a district calendar, school website with a tab for parents, school Instagram page, CMSD home page, robo calls, flyers*

## **E. DISSENSION PROCESS**

**Andrew J. Rickoff** will submit any comments/concerns to the CMSD Office of Family and Community Engagement if the schoolwide plan and/or parent and family engagement policy is not satisfactory to parents and family members.

*Any comments/concerns can be emailed to the Executive Director of Family and Community Engagement, Tracy Hill, at [tracy.hill@clevelandmetroschools.org](mailto:tracy.hill@clevelandmetroschools.org).*

## **F. SCHOOL-PARENT COMPACT**

**Andrew J. Rickoff** will take the following actions to jointly develop with parents and family members of enrolled children a school-parent and family compact that outlines how parents, families, school, staff, and students will share the responsibility for improved student academic achievement and develop a partnership to help children achieve the state's high standard and how the plan is used, reviewed, and updated.

- *Student parent compact will be distributed during Open House on Sept. 12<sup>th</sup>. And discussed with parents. Parent Compact will be posted on the main school homepage.*

## **G. BUILD CAPACITY OF PARENTS**

**Andrew J. Rickoff** will build the parent and family capacity for strong family engagement to ensure effective engagement of parents and families and to support a partnership among the school and the community to improve student academic achievement through the following:

- Materials and training to help parents and families to work with their children to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Provide assistance to parents and families of enrolled children, as appropriate, in understanding topics such as the following:
  - the State's academic content standards,
  - the State's student academic achievement standards,
  - the State and local academic assessments including alternate assessments,
  - the requirements of Title I, Part A,
  - how to monitor their child's progress, and
  - how to work with educators to improve the achievement of their children.
- Educate school personnel, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents and families, in the value and utility of the contributions of parents and families, and in how to reach out to, communicate with, and work with parents and families as equal

partners, implement and coordinate parent and family programs, and build ties between parents, families, and the school.

- Coordinate and integrate parental and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as family resource centers and materials that encourage and support parents and families to fully participate in the education of their children.
- *Volunteer week for families and partners*
- *Steam Night, Math Night, Science Night, Middle school parent night, Kindergarten Parent Night*

## H. ACCESSIBILITY


**Andrew J. Rickoff** in carrying out the parent and family engagement requirements of this part, to the extent practicable, shall provide full opportunities, for the participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format, and to the extent practicable, in a language such parents/caregivers understand.


- *The Secretary has a copy of the school calendar. All classes are provided with flyers for all activities, events, parent meetings, parent café. Robo calls are sent to all families. We also have a special education night as well. Parent ambassador is here in the mornings to greet parents and answer any questions/concerns.*

This School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents and families of children participating in Title I, Part A programs.

- *Parent Policy was developed with the parent ambassador and principal on August 30<sup>th</sup> and reviewed during the weekly administrative meeting that includes: security officers, Say Yes, 5 CCC, classroom grannies, PCIA, Dean and Campus Coordinator.*

This policy was adopted by the Cleveland Metropolitan School District and will be in effect for the period of (School Year). The school will distribute this policy to all parents and families of participating Title I, Part A children on or before **September 3, 2024**.

  
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(Signature of Principal)

  
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(Signature of Parent/Caregiver Leader)



## Family School Compact School Year 2024-2025

**Andrew J. Rickoff** scholars participating in the Title I, Part A program, and their families, agree that this compact outline how the family, the entire school staff and the scholar will share the responsibility for improved scholar academic achievement as well as describe how the school and families will build and develop a partnership that will help scholars achieve the state's high standards.

### School Goals

Andrew J. Rickoff school will provide high quality student instruction by implementing high-quality, research-based curriculums, Into Reading/Into Literature, and Eureka Math with fidelity for all students in K-8.

95% of parents will attend Parent-Teacher Conferences which will be held on Tuesday, October 29<sup>th</sup>, 2024 from 12:30-7:00pm and Wednesday February 5<sup>th</sup>, 2025.

All families will have access to student grades through the parent portal in PowerSchool, the digital gradebook used by the district. All teachers will update grades every three weeks to keep parents and students up to date on student progress.

## Teachers, Families, Scholars – Together for Success

### The Classroom

Parents and families can sign up to volunteer in the building and at school events through our Parent Ambassador, Ms. Lawrence. Parents who wish to observe instruction can call the school or their child's teacher to make arrangement in advance.

Teachers will inform parents and families through ClassDojo. Student progress will be reported through PowerSchool and phone calls home to parents. Teachers will communicate with families through ClassDojo and families are encouraged to reach out through ClassDojo as well.

### At Home

- Monitoring attendance
- Consistently reviewing school website
- Creating a school work space at home
- Making sure that homework is completed.
- Promoting positive use of scholar's extracurricular time
- Staying informed about my scholar's education and communication with the school by promptly reading all notices from the school or the school district
- Participate in parent teacher conferences
- Email and responding, as appropriate

### Scholars

Do homework every day and ask for help when needed.

Read at least 30 minutes every day outside of school time.

Attend and participate in instruction.

Take care of and be responsible for any technology needed to stay fully engaged in virtual instruction.

Give to parents or the adults responsible for scholar welfare all notices and information received from school every day.

Give their best effort, every day.