



TIMESHEET DATES 2021-2022

<u>If your approved timesheet is received by the ESC by this date:</u>	<u>And will be paid on this date:</u>
July 6, 2021	July 15, 2021
July 20, 2021	July 30, 2021
Aug. 4, 2021	Aug. 13, 2021
Aug. 19, 2021	Aug. 31, 2021
Sept. 3, 2021	Sept. 15, 2021
Sept. 21, 2021	Sept. 30, 2021
Oct. 6, 2021	Oct. 15, 2021
Oct. 20, 2021	Oct. 29, 2021
Nov. 3, 2021	Nov. 15, 2021
Nov. 18, 2021	Nov. 30, 2021
Dec. 6, 2021	Dec. 15, 2021
Dec. 17, 2021	Dec. 31, 2021
Jan. 5, 2022	Jan. 14, 2022
Jan. 20, 2022	Jan. 31, 2022
Feb. 3, 2022	Feb. 15, 2022
Feb. 17, 2022	Feb. 28, 2022
Mar. 3, 2022	Mar. 15, 2022
Mar. 22, 2022	Mar. 31, 2022
Apr. 6, 2022	Apr. 15, 2022
Apr. 20, 2022	Apr. 29, 2022
May 4, 2022	May 13, 2022
May 19, 2022	May 31, 2022
June 6, 2022	June 15, 2022
June 20, 2022	June 30, 2022

- Timesheets must be received no later than 4:30 on the specified due date.
- All timesheets **MUST BE APPROVED** by supervisor to be paid. **NO EXCEPTIONS!**
- Timesheets must be emailed to: payroll@escneo.org